



**COMPLIANCE TIDBIT**  
**By Kim Slote, policy analyst**

**COMMON MANUAL**

The Cooperative Agreement for Guarantors Participating in the *Common Manual* was initially approved Sep. 10, 1995, last amended Feb. 21, 2002. This agreement between guarantors that administer the Federal Family Education Loan Program was for the purpose of publishing a common policy manual to be used as a guide for their schools, lenders, secondary market and servicer clients. Members of the *Common Manual* Policy Committee facilitate the development and adoption of policies that are consistent with the requirements of Title IV of the Higher Education Act of 1965, as amended, applicable regulations and other guidance published by the United States Department of Education. Policy proposals are presented to the *Common Manual* Governing Board for consideration and approval, before being incorporated into the *Common Manual*.

Proposed policy updates and technical edits can be submitted by anyone in the FFELP community. In addition, comments on current proposals are welcomed by the *Common Manual* Policy Committee. Instructions for how to submit comments or to submit policy proposals and technical edits for the *Common Manual* can be found at the following links.

- [Submit Policy Proposals/Tech Edits](#)
- [Submit Comments on Policy Proposals](#)

The *Common Manual* Governing Board approved policy changes proposed in Batch 205 Aug. 18, 2016. A summary of the most recent policy updates made to the Aug. 2015 reprint of the *Common Manual* will be posted to the *Common Manual* website at the following link <http://www.commonmanual.org> in the [Approved Policies](#) section. The common bulletin language for each policy change drafted by the *Common Manual* Policy Committee is also provided at this link. The common bulletin language is attached to this compliance update, without revision, for your review. Changes made in the proposals will be incorporated into the *Common Manual* annual update to be released in Aug. 2016. They will also be incorporated into the *Integrated Common Manual*, which is usually updated quarterly.



*Unified Student Loan Policy*

**Policy Change Approved August 18, 2016**

Batch 205: Policy Proposal 1311

The nation's guarantors provide the following summaries to inform schools, lenders, and servicers of the latest *Common Manual* policy changes. These changes will appear in the manual's next annual update. These changes will also be incorporated into the *Integrated Common Manual* release. The *Integrated Common Manual* is available on several guarantor websites, and it is also available on the *Common Manual*'s website at [www.commonmanual.org](http://www.commonmanual.org). Please carefully note the effective date of each policy change.

**Guarantor Responsibilities in Loan Rehabilitation**

*Common Manual* text has been revised to remove language that dictates guarantor requirements regarding rehabilitation of defaulted FFELP loans.

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| <b>Affected Sections:</b>  | 13.7 Rehabilitation of Defaulted FFELP Loans                         |
| <b>Effective Date:</b>     | N/A  |
| <b>Basis:</b>              | HEA §428F; §682.405; <i>Dear Colleague Letter</i> GEN-08-12/FP-08-10 |
| <b>Policy Information:</b> | 1311/Batch 205   |
| <b>Guarantor Comments:</b> | None.  |